

## Notice of an Extra-Ordinary Meeting of

### **Didcot Town Council**

25<sup>th</sup> March 2019 at 7.30pm

All Saints Room, Civic Hall, Didcot



All Members of Didcot Town Council are summoned to attend an Extra-Ordinary Meeting of the Council on Monday 25th March 2019 in the All Saints room at Didcot Civic Hall at 7.30pm.

#### **Admission of the public and media**

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960.

#### **Reports and minutes**

We add reports and minutes to our website.

#### **Recording, photographs and filming**

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting.

We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

#### **Public participation**

The council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 18 – 20 on a matter before the Council).

The Chairman will invite members of the public to present their questions, statements or petitions, usually at the start of the meeting.

To find out about participation contact the Town Clerk.

The business to be transacted at the meeting will be:

**1. To receive apologies**

**2. To receive declarations of interests**

Members are reminded to declare any interests on any item on this agenda in accordance with Didcot Town Council's Code of Conduct. Members are also reminded to review their register of interests which will be available at the meeting.

**3. To elect the Mayor Designate for the 2019-2020 municipal year**

**4. To confirm the appointment of the new Town Clerk and Responsible Financial Officer (Report on restricted circulation)**



Chris Wayman  
Town Clerk  
29<sup>th</sup> March 2019

