

Notice of the Annual Meeting of

Didcot Town Council
8th May 2017 at 7.30pm
Main Hall, Civic Hall, Didcot



All Members of Didcot Town Council are summoned to attend the Annual Meeting of the Council on Monday 8th May 2017 in the Main Hall at Didcot Civic Hall at 7.30pm.

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960.

Reports and minutes

We add reports and minutes to our website.

Recording, photographs and filming

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting.

We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

Public participation

The council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 18 – 20 on a matter before the Council).

The Chairman will invite members of the public to present their questions, statements or petitions, usually at the start of the meeting.

To find out about participation contact the Town Clerk.

The business to be transacted at the meeting will be:

1. Election of the Town Mayor for 2017/2018 and signing of Declaration of Acceptance of Office

In accordance with Standing Orders, Councillor Ms J Billington was elected Mayor Designate for 2017/2018 at the 6th March 2017 Council meeting.

2. Election of the Deputy Town Mayor for 2017/2018 and signing of Declaration of Acceptance of Office

3. Election of the Leader of the Council for 2017/2018

4. Election of the Deputy Leader of the Council for 2017/2018

5. To receive apologies

6. To receive declarations of interests

Members are reminded to declare any interests on any item on this agenda in accordance with Didcot Town Council's Code of Conduct. Members are also reminded to review their register of interests which will be available at the meeting.

7. To review the delegation arrangements to committees under Standing Orders 102 - 107 and to employees under Standing Orders Section 5 [no recommendations received]

8. To receive nominations to existing committees and to make appointments in accordance with Standing Order 88 and to receive nominations of Chairmen and Vice-Chairmen subject to their election at the first meeting of the Committee [report attached]

9. To appoint any new committees in accordance with Standing Order 88 and to confirm any delegated matters [no recommendations received]

10. To receive nominations and make appointments to working groups, external bodies and organisations [report attached]

11. To approve and adopt the minutes of the ordinary meeting held on 6th March 2017 [attached], and to include questions on the minutes as to the progress of any item

12. To receive the committee minutes [attached], including confidential minutes [restricted circulation] and decisions taken under delegated authority:, and to consider recommendations of Committees to Council in accordance with Standing Orders 100 to 107

(a) Planning and Development Committee

(i) To receive the minutes:

1st March 2017

22nd March 2017

12th April 2017 (not agreed by committee at time of posting)

(ii) Recommendations to Council

None

(b) Finance and General Purposes Committee

(i) To receive the minutes:

20th March 2017

24th April 2017 - (not yet agreed by committee)

(ii) Recommendation(s) to Council:

20th February 2017

Minute 426 – Earmarking of Environment Committee project budgets

Recommend to Council that it agrees to earmark

- a. the sum of £7,170 from budget 310 – 3159 (Grass-cutting) to cover the weed killing contract entered into.
- b. the sum of £11,917.50 from budget 325 – 9040 (Future Projects) to complete the second phase of the Ladygrove Lakes treatment.

Minute 462 – Appointment of internal auditor for the financial year 2017/18

Recommendation to Council that the joint audit services of South Oxfordshire and Vale of White Horse district councils become Didcot Town Council's internal audit provider for 2017/18.

- (c) Environment Committee
 - (i) To receive the minutes
13th March 2017 (not yet agreed by committee)
 - (ii) Recommendation(s) to Council

None
- (d) Personnel and Administration Committee
 - (i) To receive the minutes, including confidential minutes
10th April 2017
 - (ii) Recommendation(s) to Council

None

13. To receive the Mayor's report

Report to follow

DEPUTY MAYOR'S ANNOUNCEMENTS

13/3/17	Monday lunchtime	Commonwealth Day, Civic Hall	Deputy Mayor
22/3/17	Wednesday afternoon	GEMS Primary Academy opening, Great Western Park	Deputy Mayor

14. To receive and agree the schedules of financial payments made between 1st February and 31st March 2017 [attached]

15. To consider motions in the order in which they have been notified

Proposed by Councillor Alan Thompson

“As the Town Council has committed to commemorations of the centenary of World War 1, this Council recognises the need to support town projects that also do this. In acknowledgment of the value of Didcot Railway Centre to the town and its project that encourages people to learn about their family history

Agenda | 4

and the impact of the First World War, this Council endorses Didcot Railway Centre's application to the Heritage Lottery Fund for an event to commemorate the 100th anniversary of one of their engines that served in France in 1917".

16. Questions to the Leader concerning the business of the Council in accordance with Standing Order 46.



Kathy Fiander,
Town Clerk
2nd May 2017



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