

## Notice of a meeting of the

### **Planning and Development Committee**

Wednesday 22<sup>nd</sup> June 2022 at 7:30pm

All Saints Room, Civic Hall, Didcot



**Members of the Planning and Development Committee are summoned to attend a meeting on Wednesday 22<sup>nd</sup> June 2022 at 7.30pm.**

#### **Admission of the public and media**

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960.

#### **Reports and minutes**

We add reports and minutes to our website.

#### **Recording, photographs, and filming**

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting.

We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

#### **Public participation**

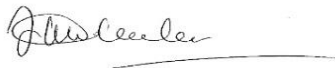
The Council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 30 - 32 on a matter before the Council).

**Please note that the wearing of masks both in the meeting and the communal areas in the Civic Hall is no longer mandatory. Although Covid restrictions have been lifted, please do not attend if you feel unwell.**

At the relevant time during the meeting, the Chair will invite members of the public to present their questions, statements, or petitions. To find out about participation, please email the Planning and Environment Officer at [lblake@didcot.gov.uk](mailto:lblake@didcot.gov.uk).

## AGENDA

1. To receive apologies
2. To receive declarations of interest  
Members should declare any interests they may have on any item on this agenda in accordance with Didcot Town Council's Code of Conduct
3. To approve the draft minutes of the meeting held on 1<sup>st</sup> June 2022 (attached)
4. Questions on the minutes as to the progress of any item
5. To note as listed: correspondence regarding planning matters
6. To consider the modifications to the Draft CIL Charging Schedule and submit any comments by 8<sup>th</sup> July 2022
7. To consider and comment on planning application by Hanson Quarry Europe Limited for planning permission: Section 73 application to continue the development of the extraction of sand and gravel and restoration using in situ and imported clay materials to create a wet woodland habitat as permitted by MW.0094/18 (P18/V2171/CM) without complying with conditions 1 and 16, in order to remove the remaining stockpile of sand and gravel by road rather than conveyor at Bridge Farm Quarry, Sutton Courtenay, Abingdon, OX14 4PP
8. To consider and comment on planning application by Hanson Quarry Products Europe Limited for planning permission: To haul phase 5 and 6 mineral across B4016 and to import inert fill to effect approved restoration scheme in phase 5 at Bridge Farm Quarry, Sutton Courtenay, OX14 4PD
9. To note as listed: applications for certificates of lawful development and information only
10. To consider as listed: planning applications
11. To note as listed: planning appeals
12. To note as listed: planning applications approved
13. To note as listed: planning applications refused
14. To note as listed: planning applications withdrawn
15. To note as listed: planning applications referred
16. To note the draft minutes from the Traffic Advisory Group meeting held on 23<sup>rd</sup> May 2022



Janet Wheeler  
**Town Clerk**  
16<sup>th</sup> June 2022

**Voting committee members**

Cllr Eleanor Hards (Chair)  
Cllr Anthony Dearlove (Vice Chair)  
Cllr Denise Macdonald  
Cllr Amanda Sandiford  
Cllr David Rouane  
Cllr James Durman

**Substitute committee members**

Cllr John Moody  
Cllr Pam Siggers  
Cllr Mocky Khan

## Didcot Town Council

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### Minutes of the

### Planning and Development Committee Wednesday 1<sup>st</sup> June 2022 All Saints Room, Civic Hall



#### **PRESENT: Councillors:**

E Hards (Chair)  
A Dearlove (Vice Chair)  
D Rouane  
D Macdonald  
P Siggers

#### **Officers:**

L Blake (Planning and Environment Officer - PEO)

#### **18. To receive apologies**

Cllrs J Durman and A Sandiford tendered their apologies.  
Cllr P Siggers substituted for Cllr A Sandiford.

#### **19. To receive declarations of interests**

No declarations of interests were received.

#### **20. To approve the minutes of the meeting held on 18<sup>th</sup> May 2022**

It was proposed by Cllr E Hards, seconded by Cllr A Dearlove and **RESOLVED** to approve the minutes as a true and accurate record of the meeting, and note them as such.

All members agreed.

**21. Questions on the minutes as to the progress of any item**

There were no questions on the minutes.

**22. To note as listed: correspondence regarding planning matters.**

Item	Date received	Received from	Sent to Members	Details
5a)	12 <sup>th</sup> May 2022	SODC & VOWH	17 <sup>th</sup> May 2022	To invite DTC to comment on the new Joint Local Plan from SODC and VWHDC. Comments to be submitted by 23 <sup>rd</sup> June 2022. Agenda item 6.
5b)	17 <sup>th</sup> May 2022	SODC	17 <sup>th</sup> May 2022	To inform DTC that Tree Preservation orders (TPO) have been considered for trees at Washford Glen, Wensum Drive and Tamar Way, Didcot. DTC can object, express support, or make other representations to the order. Comments must be received by writing by 14 <sup>th</sup> June 2022. Agenda item 8.
5c)	25 <sup>th</sup> May 2022	SODC	26 <sup>th</sup> May 2022	To inform DTC that application P21/S0666/FUL – 70-72 Park Road, Didcot, will be considered by SODC’s Planning Committee on 8 <sup>th</sup> June 2022. Registering to speak must be received by noon on 7 <sup>th</sup> June 2022.

The Committee noted the items of correspondence.

It was **AGREED** the PEO would register Cllr E Hards to speak on behalf of the Planning and Development Committee on application P21/S0666/FUL at SODC’s Planning meeting on 8<sup>th</sup> June 2022, basing the comments on the previous responses.

**23. To consider the new Joint Local Plan from South Oxfordshire and Vale of White Horse District Councils and submit any comments by 23<sup>rd</sup> June 2022**

The Committee discussed the Joint Local Plan in detail.

It was **AGREED** the PEO would draft comments, based on the discussions, and would forward these to members for approval, before submitting them to South Oxfordshire and Vale of White Horse District Councils.

**24. To note the erection of four new dwellings and conversion of existing property to form two new flats to be known as 43A Broadway, Didcot, OX11 8AQ and 1B to 1F Hagbourne Road, Didcot, OX11 8DP**

The Committee noted the erection and numbering of the four new dwellings.

**25. To consider the formal notice of a Tree Preservation Order (no. 22S12 – took effect, on a provisional basis on 17<sup>th</sup> May 2022) for trees at Washford Glen, Wensum Drive and Tamar Way in Didcot and submit any comments to SODC by 14<sup>th</sup> June 2022**

It was proposed by Cllr E Hards, seconded by Cllr P Siggers and **RESOLVED** to express support for the Tree Preservation Order, no. 22S12.

**26. To consider the email request to recommend that one of the new roads in Didcot be named after a Specialist Paramedic**

The Committee considered the request.

It was agreed that if Didcot Town Council were asked to name a new specific road or footpath in the future, that the requested name would be submitted for consideration.

**27. Applications for certificates of Lawful Development and Information only**

10a)	Application	<a href="#">P22/S1118/LDP</a>	Didcot Hospital Wantage Road Didcot OX11 0AG
	Proposal	Installation of new external awnings to three windows	
10b)	Application	<a href="#">P22/S1888/PDH</a>	86 Brunstock Beck Didcot OX11 7YG
	Proposal	Proposed Orangery Depth:3.50m Height 3m Height to eaves:3m	

## 28. To consider as listed: Planning Applications

11a)	Application	<a href="#">P22/S1572/HH</a>	15 Reed Street Didcot OX11 6FL
	Amendment	No. 1 – dated 9 <sup>th</sup> May 2022	
	Proposal	Loft conversion to habitable room (Amended Plans received 09 <sup>th</sup> May altering Dormer and Rooflight arrangement).	
	Response date	7 <sup>th</sup> June 2022 (extended from 26 <sup>th</sup> May 2022)	
	Agreed response	It was proposed by Cllr E Hards, seconded by Cllr D Macdonald and <b>RESOLVED</b> to maintain the previous response submitted on 19 <sup>th</sup> May 2022.  All members agreed.	
11b)	Application	<a href="#">P22/S1771/HH</a>	31 Mowbray Road Didcot OX11 8ST
	Proposal	Proposed ground floor rear extension and first floor side extension.	
	Response date	9 <sup>th</sup> June 2022 (extended from 5 <sup>th</sup> June 2022)	
	Agreed response	It was proposed by Cllr A Dearlove, seconded by Cllr P Siggers and <b>RESOLVED</b> to submit <b>no objection</b> to the application.  All members agreed.	
11c)	Application	<a href="#">P22/S1797/HH</a>	51 Edwin Road Didcot OX11 8LQ
	Proposal	Single storey rear extension	
	Response date	9 <sup>th</sup> June 2022	
	Agreed response	It was proposed by Cllr A Dearlove, seconded by Cllr D Macdonald and <b>RESOLVED</b> to submit <b>no objection</b> to the application.  All members agreed.	
11d)	Application	<a href="#">P22/S0188/HH</a>	1 Lydalls Close Didcot OX11 7LD
	Amendment	No. 1 - dated 9 <sup>th</sup> May 2022	
	Proposal	Demolition of existing conservatory. Erection of new side and rear single storey extension. Erection of new single storey first floor extension above existing annexe. Internal reconfigurations as necessary (as amended by drwgns PL101A, PL102A, PL103A, PL104A, PL105A, PL106A and PL107A received on 9 May 2022 to reduce the ridge and eaves height of the first-floor extension)	
	Response date	9 <sup>th</sup> June 2022 (extended from 1 <sup>st</sup> June 2022)	
	Agreed response	It was proposed by Cllr E Hards, seconded by Cllr P Siggers and <b>RESOLVED</b> to submit <b>no objection</b> to the application.  All members agreed.	

<b>11e)</b>	<b>Application</b>	<a href="#">P22/V1053/RM</a>	Phase A3 & A4 Signia Park Didcot
	<b>Proposal</b>	Approval of reserved matters for access, appearance, landscaping, layout and scale for the erection of four employment unit (Use Class B1(c)/B2/B8) at plot A3/A4 with ancillary offices, including new vehicular and pedestrian access, HGV and car parking, servicing, external lighting, landscaping, infrastructure and associated works pursuant to outline planning permission P19/V1472/FUL dated 15th October 2019.	
	<b>Response date</b>	18 <sup>th</sup> June 2022	
	<b>Agreed response</b>	<p>It was proposed by Cllr A Dearlove, seconded by Cllr D Macdonald, and <b>RESOLVED</b> to <b>object</b> to this application with the following comments:</p> <p>The Committee are concerned that the large number of vehicle movements at the present time is already putting the roundabout under pressure. An increase in vehicle movements to and from the site will only exacerbate the issue.</p> <p>The only entrance to the site is off the roundabout (until Science Bridge is constructed and opened). This roundabout, along with the DMH1 roundabout was due to be upgraded at the end of 2021, using CIL/s106 monies. Unfortunately, this work was postponed, and the Council have not been informed when this will happen. The Committee are concerned that these funds could be lost if the work is not carried out.</p> <p>With only one entrance to the site, any accidents or roadworks on the road/roundabouts, would cause long delays to an area which is already under pressure from the volume of traffic.</p> <p>Members expressed the need for the HIF roads and the previously proposed upgrade to the roundabouts which need addressing as a matter of urgency.</p> <p>All members agreed.</p>	

**29. To note as listed: Planning Appeals.**

The Committee noted no planning appeals had been received.

**30. Applications Approved.**

The Committee noted the below listed approvals.

Didcot Town Council's recommendation	Planning Application Number	Proposal and Address
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No objection	<a href="#">P22/S1041/HH</a>	Proposed garage replacement, front garage extension, front porch, floor plan redesign and all associated works.  <b>9 Abbott Road Didcot OX11 8JB</b>
No objection	<a href="#">P22/S1224/FUL</a>	S73 application to vary condition 3 (approved drawings), 4 (levels), 5(materials), 6 (joinery details) & 8 (refuse & recycling storage) on application P12/S1299/O due to change of ownership and design changes. (Residential development (3x1-bed, 3x2-bed) including parking and ancillary works. Demolition of existing building).  <b>1-3 Hagbourne Road Didcot OX11 8DP</b>

**31. Applications refused.**

The Committee noted no applications had been refused.

**32. Applications withdrawn.**

The Committee noted no planning applications had been withdrawn.

**33. Applications referred.**

The Committee noted no planning applications had been referred.

The meeting closed at 8.35pm.

Signed: .....

Date: .....

Agenda continued.

**1. To receive apologies**

**2. To receive declarations of interest**

Members should declare any interests they may have on any item on this agenda in accordance with Didcot Town Council's Code of Conduct

**3. To approve the draft minutes of the meeting held on 1<sup>st</sup> June 2022**

**4. Questions on the minutes as to the progress of any item**

**5. To note as listed: correspondence received regarding planning matters.**

Item	Date received	Received from	Sent to Members	Details
5a)	2 <sup>nd</sup> June 2022	SODC	7 <sup>th</sup> June 2022	To inform DTC that an appeal has been made against SODC's decisions to refuse application P21/S5088/PIP – Land off Brasenose Road, Didcot.  Comments to be submitted by 6 <sup>th</sup> July 2022. Agenda item 11a.
5b)	8 <sup>th</sup> June 2022	SODC	8 <sup>th</sup> June 2022	Acknowledgement letter received regarding the Committee's comment to Tree Preservation Orders (no. 22S12): <i>Didcot Town Council's Planning and Development Committee met on 1<sup>st</sup> June 2022 and discussed the Tree Preservation order 22S12 (area: Didcot). The Committee resolved to express support for the order.</i>
5c)	9 <sup>th</sup> June 2022	SODC	9 <sup>th</sup> June 2022	To inform DTC that an appeal has been made against SODC's decisions to refuse application P21/S2637/FUL – Land at 4 Ernest Road, Didcot, OX11 8QH.  Comments to be submitted by 12 <sup>th</sup> July 2022. Agenda item 11b.

5d)	10 <sup>th</sup> June 2022	SODC	13 <sup>th</sup> June 2022	To inform DTC of modifications to the Draft CIL Charging Schedule and production of a Statement of Modifications. Committee resolved to support the contents of the Draft CIL Charging Schedule at the meeting on 16 <sup>th</sup> March 2022.  Agenda item 6.
5e)	10 <sup>th</sup> June 2022	SODC	13 <sup>th</sup> June 2022	To inform DTC of a permitted development application for 72 Park Road, Didcot, OX11 8QT – P22/S2077/LDP.  Agenda item 9b for noting.
5f)	7 <sup>th</sup> June 2022 (sent to Town Clerk)	OCC	16 <sup>th</sup> June 2022	To consider and comment on planning application by Hanson Quarry Europe Limited for planning permission: Section 73 application to continue the development of the extraction of sand and gravel and restoration using in situ and imported clay materials to create a wet woodland habitat as permitted by MW.0094/18 (P18/V2171/CM) without complying with conditions 1 and 16, in order to remove the remaining stockpile of sand and gravel by road rather than conveyor at Bridge Farm Quarry, Sutton Courtenay, Abingdon, OX14 4PP  Deadline for comments 7 <sup>th</sup> July 2022 Agenda item 7
5g)	13 <sup>th</sup> June 2022 (sent to Town Clerk)	OCC	16 <sup>th</sup> June 2022	To consider and comment on planning application by Hanson Quarry Products Europe Limited for planning permission: To haul phase 5 and 6 mineral across B4016 and to import inert fill to effect approved restoration scheme in phase 5 at Bridge Farm Quarry, Sutton Courtenay, OX14 4PD  Deadline for comments 11 <sup>th</sup> July 2022 Agenda item 8

**6. To consider the modifications to the Draft CIL Charging Schedule and submit any comments by 8<sup>th</sup> July 2022**

All documents can be viewed [here](#).

- 7. To consider and comment on planning application by Hanson Quarry Europe Limited for planning permission: Section 73 application to continue the development of the extraction of sand and gravel and restoration using in situ and imported clay materials to create a wet woodland habitat as permitted by MW.0094/18 (P18/V2171/CM) without complying with conditions 1 and 16, in order to remove the remaining stockpile of sand and gravel by road rather than conveyor at Bridge Farm Quarry, Sutton Courtenay, Abingdon, OX14 4PP**

Application	<a href="#">MW.0008/20</a>	View application and make comment using reference no: MW.0008/20
Proposal	Section 73 application to continue the development of the extraction of sand and gravel and restoration using in situ and imported clay materials to create a wet woodland habitat as permitted by MW.0094/18 (P18/V2171/CM) without complying with conditions 1 and 16, in order to remove the remaining stockpile of sand and gravel by road rather than conveyor at Bridge Farm Quarry, Sutton Courtenay, Abingdon, OX14 4PP	
Response date	7 <sup>th</sup> July 2022	
Agreed response		

- 8. To consider and comment on planning application by Hanson Quarry Products Europe Limited for planning permission: To haul phase 5 and 6 mineral across B4016 and to import inert fill to effect approved restoration scheme in phase 5 at Bridge Farm Quarry, Sutton Courtenay, OX14 4PD**

Application	<a href="#">MW.0048/19</a>	View application and make comment using reference no: MW.0048/19
Proposal	To haul phase 5 and 6 mineral across B4016 and to import inert fill to effect approved restoration scheme in phase 5 at Bridge Farm Quarry, Sutton Courtenay, OX14 4PD	
Response date	11 <sup>th</sup> July 2022	
Agreed response		

## 9. Applications for certificates of Lawful Development and Information only

9a)	Application	<a href="#">P22/S1941/LDP</a>	11 Mallard Drive Didcot OX11 6EH
	Proposal	Formation of habitable room in roof space with rooflights.	
9b)	Application	<a href="#">P22/S2077/LDP</a>	75 Park Road Didcot OX11 8QT
	Proposal	The construction of single storey side and rear extensions following the demolition of existing stores and garage to the side and garden rooms to the rear; the construction of loft extension; and change the use of existing dwelling house (Use Class C3) to a small 6-bedroom HMO (Use Class C4).	

## 10. To consider as listed: Planning Applications

10a)	Application	<a href="#">P22/S1871/FUL</a>	97 Sinodun Road Didcot OX11 8HH
	Proposal	Variation of condition 2 (approved plans) on application P20/S4460/FUL to alter the plans removing the single storey rear extension and rear dormer to the existing house. The rear dormer is to be replaced with a rooflight. (Demolition of existing single storey side element of the dwelling house and detached garage and erection of a part two storey and part single storey rear extension to the existing house and erection of a new two storey single dwelling house.)	
	Response date	30 <sup>th</sup> June 2022 (extended from 20 <sup>th</sup> June 2022)	
	Agreed response		
10b)	Application	<a href="#">P22/S1916/HH</a>	11 Abbott Close Didcot OX11 8HX
	Proposal	Single and two storey rear extension.	
	Response date	30 <sup>th</sup> June 2022 (extended from 20 <sup>th</sup> June 2022)	
	Agreed response		

<b>10c)</b>	<b>Application</b>	<a href="#">P22/S1925/HH</a>	4 Derwent Avenue Didcot OX11 7RE
	<b>Proposal</b>	Rear and porch extensions. Move fence to the side of property forward.	
	<b>Response date</b>	30 <sup>th</sup> June 2022 (extended from 20 <sup>th</sup> June 2022)	
	<b>Agreed response</b>		
<b>10d)</b>	<b>Application</b>	<a href="#">P22/S2043/HH</a>	22 Icknield Close Didcot OX11 7AU
	<b>Proposal</b>	New outbuilding in rear garden	
	<b>Response date</b>	30 <sup>th</sup> June 2022 (extended from 24 <sup>th</sup> June 2022)	
	<b>Agreed response</b>		
<b>10e)</b>	<b>Application</b>	<a href="#">P22/S1915/HH</a>	20 Icknield Close Didcot OX11 7AU
	<b>Proposal</b>	Erection of new two storey front extension and associated internally reconfiguration.	
	<b>Response date</b>	30 <sup>th</sup> June 2022 (extended from 24 <sup>th</sup> June 2022)	
	<b>Agreed response</b>		
<b>10f)</b>	<b>Application</b>	<a href="#">P22/S1741/FUL</a>	Vauxhall Barracks Foxhall Road Didcot OX11 7ES
	<b>Proposal</b>	Retrospective full planning application for the construction of a strength and conditioning (s & c) facility contained within a single storey (sectional structure) located on an obsolete tennis court area.	
	<b>Response date</b>	30 <sup>th</sup> June 2022 (extended from 29 <sup>th</sup> June 2022)	
	<b>Agreed response</b>		
<b>10g)</b>	<b>Application</b>	<a href="#">P22/S2021/FUL</a>	Lloyds TSB Bank Market Place Didcot OX11 7LQ
	<b>Proposal</b>	Replacement of external cladding (with thermal upgrade) , new upvc windows, pigeon netting to flat roof with general roof repairs	
	<b>Response date</b>	30 <sup>th</sup> June 2022 (extended from 28 <sup>th</sup> June 2022)	
	<b>Agreed response</b>		

<b>10h)</b>	<b>Application</b>	<a href="#">P22/S2150/HH</a>	33 Beech Lane Didcot OX11 6EB
	<b>Proposal</b>	Installation of a garden room	
	<b>Response date</b>	2 <sup>nd</sup> July 2022	
	<b>Agreed response</b>		
<b>10i)</b>	<b>Application</b>	<a href="#">P22/S1047/FUL</a>	Former Site Of Georgetown Filling Station Broadway Didcot OX11 8SD
	<b>Amendment</b>	No. 2 - dated 14th June 2022	
	<b>Proposal</b>	Redevelopment for retirement living accommodation for older people (sixty years of age and/or partner over fifty-five years of age) comprising 28 retirement apartments including communal facilities, access, car parking and landscaping. (As amplified by additional information - contamination received 23 May 2022, amended plans and highways information received 14 June 2022. Amended description 14 June 2022)	
	<b>Previous response dated 7<sup>th</sup> April 2022</b>	Objection with comments: The Committee were concerned to see that the current layout for parking does not allow entry and exit in a forward gear. There is no turning circle available and due to the close proximity to the zebra crossing, this could potentially cause accidents. The Committee was also concerned to note that the lack of amenity space available to the residents and the potential for a poor living environment, especially in the southwest corner of the site.	
	<b>Response date</b>	29 <sup>th</sup> June 2022	
	<b>Agreed response</b>		

### 11. To note as listed: Planning Appeals.

<b>11a)</b>	<b>Appeal reference</b>	APP/Q3115/W/22/3293050	
	<b>Application</b>	<a href="#">P21/S5088/PIP</a>	Land off Brasenose Road Didcot
	<b>Proposal</b>	Proposed construction of up to 4 dwellings	
	<b>DTC's previous response</b>	Strongly objected with comments - 6 <sup>th</sup> January 2022	

	<b>SODC's response</b>	Permission in principle was REFUSED		
	<b>Appeal start date</b>	1 <sup>st</sup> June 2022	<b>Representations to be received by</b>	6 <sup>th</sup> July 2022
<b>11b)</b>	<b>Appeal reference</b>	APP/Q3115/W/22/3295348		
	<b>Application</b>	<a href="#">P21/S2637/FUL</a>	Land at 4 Ernest Road Didcot OX11 8QH	
	<b>Proposal</b>	Proposed new dwelling. (As amplified by energy statement received 31 August 2021)		
	<b>DTC's previous response</b>	<p>Objection with comments – 16<sup>th</sup> July 2021</p> <p>The Committee were concerned about the insufficient parking available and the loss of on street parking in Edmonds Court. They noted the application appears to be unneighbourly and out of character for the area. The dwelling appears to take over the full width of the plot, which makes it appear overly bulky.</p>		
	<b>SODC's response</b>	Permission was REFUSED		
	<b>Appeal start date</b>	7 <sup>th</sup> June 2022	<b>Representations to be received by</b>	12 <sup>th</sup> July 2022

## 12. To note as listed: Planning Applications approved.

<b>Didcot Town Council's recommendation</b>	<b>Planning Application Number</b>	<b>Proposal and Address</b>
No objection	<a href="#">P22/S1522/T56</a>	<p>Erection 20m EE slim streetworks streetpole and associated supporting apparatus on the grass verge south of Hitchcock Way, Didcot OX11 8ET.</p> <p><b>Grass verge south of Hitchcock Way Didcot OX11 8ET</b></p>
<p>Objection with comments:</p> <p>The Committee object to the removal of the condition and are concerned that the</p>	<a href="#">P22/S1248/HH</a>	<p>Section 73 application to remove condition 8 (family occupation) of planning application P21/S2573/HH (to allow full use as a C3 dwelling) (Two storey side extensions and single storey rear extension, associated</p>



applicant is still pursuing an HMO with a significant number of rooms via a different route. This condition was put there to specifically prevent an HMO.		hardstanding and creation of a dropped kerb).  <b>14 Haydon Road Didcot OX11 7JD</b>
No objection	<a href="#">P22/S1332/HH</a>	Single storey rear extension.  <b>73 Meadow Way Didcot OX11 0AX</b>
No objection	<a href="#">P22/S1304/HH</a>	Proposed ground floor rear extension and internal alterations.  <b>38 Park Road Didcot OX11 8QW</b>
Support	<a href="#">P22/S1451/FUL</a>	Change of use to permit use as a dental surgery (Class E(e) use).  <b>Unit 47 47 Orchard Centre Didcot OX11 7LL</b>
No objection	<a href="#">P22/S0875/HH</a>	Single storey rear extension 4m x 4m.  <b>23 Roding Way Didcot OX11 7RG</b>
No objection	<a href="#">P22/S1475/HH</a>	Proposed two storey side extension and single storey front.  <b>85 Queensway Didcot OX11 8LX</b>
No objection	<a href="#">P22/S0188/HH</a>	Demolition of existing conservatory. Erection of new side and rear single storey extension. Erection of new single storey first floor extension above existing annexe. Internal reconfigurations as necessary (as amended by drwgnos PL101A, PL102A, PL103A, PL104A, PL105A, PL106A and PL107A received on 9 May 2022 to reduce the ridge and eaves height of the first-floor extension)  <b>1 Lydalls Close Didcot OX11 7LD</b>

### 13.To note as listed: Planning Applications refused.

None received.

**14. To note as listed: Planning Applications withdrawn.**

None received.

**15. To note as listed: Planning Applications referred.**

None received.

## Didcot Town Council

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### **Traffic Advisory Group** Monday 23<sup>rd</sup> May 2022, 2.00pm Via Microsoft Team



## **Minutes**

Note: These minutes are subject to approval as a true and correct record by the next meeting.

### **PRESENT:**

CLlr C Wilson<sup>1</sup> (Chair)  
CLlr M Khan<sup>1</sup>  
CLlr D Rouane<sup>2</sup>  
CLlr E Hards  
CLlr P Davies  
CLlr I Snowdon (County Council Councillor)

Mr L Turner (Oxfordshire County Council Traffic Officer)  
Mr M Horton (Parking and Traffic Technical Officer)

Mr C Hulme (Traffic Management Officer)

Mrs J Wheeler (Town Clerk)  
Mr S Mundy (Projects and Services Officer)

3 members of the public attended.

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<sup>1</sup>Also a District Councillor

<sup>2</sup>Also a District and County Councillor

## 1. To receive apologies

None received.

## 2. Accuracy check of the minutes

It was **AGREED** that the minutes of the meeting held on the Monday 11<sup>th</sup> October 2021 be recorded as a true record and was noted as such.

## 3. Questions/updates from the minutes of the last meeting

**This section will now become a progress report moving forward at the next meeting.**

Section 4 of the previous meeting Cllr C Wilson asked on progress of the CPE actions. The information had been added that was sent through from James Whiting but the section on the website has now disappeared.

**Action:** - It was **AGREED** to add the CPE section of the website is back up and running. The Projects and Services Officer to speak to the Events and Communications Officer to get this back live.

Cllr C Wilson also asked about the progress of if a website address was sent through from Mr C Hulme regarding where to report speeding or traffic offenses. The Projects and Services Officer had sent around to all Councillors and had been added to the website under the section which was deleted.

**Action:** - It was **AGREED** For the Events and Communication Officer to add back onto the website.

## 4. Haydon Road Area Report

Mr M Horton explained phase 1 of the resident parking study. This would cover East side of Lydalls Road, Haydon Road to cross junction, Cronshaw Close and Station Road. At present there is £10,000 worth of developer funding that can fund this scheme and a further £18,000 for phase 2 of the scheme. Mr M Horton also explained at present there is a suspension of the parking enforcement of the two-hour limit on Lydalls Road.

Cllr E Hards expressed a concern regarding the west side of Lydalls Road not being part of the scheme and this should be investigated within the plan.

**Action:** - It was **AGREED** for Mr M Horton to send proposal to the Town Clerk and Projects and Services Officer in time for the Full Council meeting on 27<sup>th</sup> June 2022.

## **5. Resident's Parking Scheme for the Northbourne area**

The three Didcot residents expressed their concerns regarding parking on the street they live in in the Northbourne area of Didcot. The areas included East Street and Hagbourne Road. They expressed that it was near impossible to near your house due to the number of cars down the road which included staff from the Orchard Centre as they have nowhere to park within the Orchard Centre car park. They have asked the Town Council to investigate a resident parking scheme.

Cllr M Khan explained the need for reporting these issues to the Police and the more evidence gathered will support getting items investigated.

One resident suggested a park and ride scheme with a discounted rate.

Mr C Hulme explained that reporting of incidents can help support cases but need the evidence. He explained it is widespread in residential areas and not just happening in Didcot. The police will investigate whether an offence has been caused but parking.

The same resident asked where duty of care lies for residents and if a death would then cause action. Mr C Hulme explained items will be reviewed and the police priorities the areas that are high risk.

Cllr D Rouane explained that high street had double yellow lines added, and this has now helped the area and people are not parking on the corner of junctions.

Cllr D Rouane explained the 2 areas identified being Haydon Road area and station area and the second area the Northbourne area which bounded by Hagbourne Road, Wessex Road, Mereland Road and Broadway. These are the 2 areas of priority for resident parking schemes. At present only the Haydon Road area has been put forward as has been higher on the list.

Cllr M Khan explained the Council takes the health and safety very seriously and this is the reason Councillors have pushed for Civil Parking Enforcement to come into force.

Further discussions then took place regarding planning and rules from central government.

Mr M Horton suggested that we look at areas at Junctions within the bounds of Hagbourne Road, Mereland Road, Wessex Road and Broadway that could require double yellow lines as these items can be resolved quicker.

**Action:** - The Projects and Services Officer to speak to Northbourne Councillors to understand where double yellow lines could be installed and feedback to Oxfordshire County Council highways team.

## 6. 20MPH requests – Roebuck Court and Broadway/Wantage Road

The Projects and Services Officer presented the case from residents regarding issues they are experiencing in Roebuck Court and traffic driving over the speed limit on Broadway and Wantage Road.

Cllr P Davies explained he was progressing a motion for just Ladygrove but he and Cllr D Rouane will update their motion for the whole of Didcot to become 20mph.

## 7. Resident concerns raised

Concern 1 – Drivers blocking traffic lights on Hitchcock Way from Ladygrove

A discussion took place regarding the traffic lights at Hitchcock Way and Cow Lane during the Christmas traffic going into the Orchard Centre. The Projects and Services Officer explained that he had already replied to the resident to contact Oxfordshire Highways in December as the Town Council only acts as an advisory group.

**Action:** – Potential look into a cross-hatched yellow marking so cars do not block the drivers leaving Ladygrove. It was **AGREED** for Cllr I Snowdon and Cllr D Rouane to write a letter to Oxfordshire County Council.

Concern 2 – Parking by Enterprise car rental causing hazards for pedestrians and buses and parking on grass opposite

Mr M Horton explained that this should be something CPE officers are looking into as they are parked on double yellow lines.

**Action:** - It was **AGREED** that Mr M Horton would raise issue with his team.

Concern 3 – Constant illegal parking in front of Caprinos Pizza

The group discussed the best way forward as delivery drivers can park on double yellow lines while picking up pizza's to then go out.

The Projects and Services Officer explained he has experienced some hold ups while going home at night after his shift due to the delivery drivers parking in front of the Caprinos Pizza and causing issues on the broadways.

**Action:** - It was **AGREED** Mr M Horton will take forward with his team and understand how this can be dealt with further.

Concern 4 – A new crossing on Wantage Road between the two estates and Pills Pond is urgently needed

A discussion took place on the progress of the crossing and that money is in place for this to go in. It is understood there is a slight issue that needs to be sorted and the crossing is under tender.

**Action:** - It was **AGREED** that MR M Horton will contact his colleague Ralph to send an update to the Projects and Services Officer.

Concern 5 – Speeding on Park Road.

Cllr I Snowdon explained he needed to still organise a speed survey from the previous meeting for Park Road.

Abingdon Road was also brought up as an area of concern.

**Action:** - It was **AGREED** for Cllr I Snowdon to arrange for a speed survey to take place on Park Road.

It was also **AGREED** that the Projects and Services Officer would speak to the Events and Communications Officer about ensuring we have a section on the Traffic Advisory Group page to report issues of speeding.

It was also **AGREED** that the Projects and Services Officer speaks to the Events and Communication Officer to add a section regarding Community Speed watch onto the website so residents can look to apply.

Concern 6 – Parking on the green at the Croft

Cllr M Khan raised cars were parked on the grass verge outside of the Broadway allotments and we need to be aware as a Council of these events. Cllr I Snowdon confirmed an event took place at the Marlborough Club and the boxing group and was a one off.

Mr M Horton explained if the Council would like to action anything on the Croft we would need to write into public highways.

**Action:** - For the Councillors to decide if a letter should be written to public highways or to continue to keep an eye on the situation and action if more complaints arise.

Concern 7 – Speeding along Avon Way and the using Doctors surgery area as speed tracks then go around Tyne Avenue and Mersey Way

Cllr P Davies mentioned we should look at the Community Speed watch for this area.

Cllr I Snowdon explained we could investigate other options such as 3d speed bumps if CIL money is available.

**Action:** - It was **AGREED** for the Projects and Services Officer to write back to the resident and explain about Community Speed watch scheme that could be put in place. The Projects and Services Officer will need to explain the need of getting car Registration numbers and reporting this to the Police to the resident.

Concern 8 – The cycleway crossing the main road on Avon Way that has seen near misses where pedestrians walk across without stopping.

A discussion took place where it was explained that cars should be stopping at these crossings. Due to the nature of the crossing as a shared cycleway the cyclist/pedestrian has priority not right of way. This is indicated as it's the fact its level and there are curves that you must cross to get onto it and either side has no tactile paving and no waiting area.

It was also explained that the new highway code does mean pedestrians, horses and cyclists have priority over motor vehicles.

**Action:** - It was **AGREED** for The Projects and Services Officer to write back to resident and explain this is a shared crossing and doesn't offer a priority to a specific group.

## 8. Gateway Project

Not covered in this meeting

## 9. Bollards on Lower Broadway

This subject was briefly discussed and was agreed that with the introduction of CPE this has greatly improved the parking on the Broadway. There is a concern as above regarding Caprinos Pizza shop in the early evening once the opened.

## 10. A request from Michael Ross regarding naming a street name after Christopher Dark

Not covered within meeting but the Projects and Services Officer to passed to the Planning Committee Chair.

## 11. Active Travel – Promotion and Facilitation

Not covered within meeting

Meeting closed at 4.05pm