

Extra Ordinary Council Meeting

Monday 10th May 2021 at 7.30pm

Online at zoom.us (or via your device app)

(Advisory meeting to make recommendations)



Minutes

Note: These minutes are subject to approval as a true and correct record by the next meeting of the Council.

PRESENT

Councillors:

D Chandran	M Mallows
P Davies	M McNeill
A Dearlove	J Moody
P Giesberg	D Rouane
E Hards	A Sandiford
V Haval	P Siggers (Deputy Mayor)
A Hudson	B Service
M Khan (Mayor)	A Thompson
A Macdonald	M Walsh
D Macdonald	C Wilson

Officers:

Janet Wheeler - Town Clerk

Two members of the public were also present.

The Mayor opened the meeting with a two minute silence to mark the passing of Mr Basil Pryor – a past Town and District Councillor and former Mayor of Didcot. The Mayor also welcomed the two newly elected Town Councillors to the Council – Cllr B Service and Cllr D Chandran.

11. To receive apologies

Cllr A Dearlove confirmed that Cllr J Durman sent his apologies for this meeting.

12. To receive declarations of interests

There were no declarations.

13. To receive nominations to existing Committees and to make appointments in accordance with Standing Order 105

Personnel and Administration Committee

It was proposed by Cllr D Macdonald and seconded by Cllr E Hards and RESOLVED TO RECOMMEND that the following Members sit on this Committee:

Cllr D Macdonald (acting Chair); Cllr E Hards (acting Vice Chair); Cllr A Dearlove; Cllr V Haval and Cllr P Davies.

Subs: Cllr J Moody; Cllr P Siggers; Cllr J Durman; Cllr D Rouane and Cllr A Hudson.

Finance & General Purposes Committee

It was proposed by Cllr D. Macdonald and seconded by Cllr E. Hards and RESOLVED TO RECOMMEND that the following Members sit on this Committee:

Cllr J Moody (acting Chair); Cllr P Siggers (acting Vice Chair); Cllr A Sandiford; Cllr A Thompson; Cllr V Haval; Cllr D Chandran; Cllr A Dearlove.

Subs: Cllr E Hards; Cllr A Macdonald; Cllr M Walsh; Cllr B Service; Cllr D Rouane; Cllr P Giesberg; Cllr J Durman.

Environment & Climate Committee

It was proposed by Cllr D Macdonald and seconded by Cllr E Hards and RESOLVED TO RECOMMEND that the following Members sit on this Committee:

Cllr A Macdonald (acting Chair); Cllr C Wilson (acting Vice Chair); Cllr M Walsh; Cllr A Thompson; Cllr P Davies; Cllr A Hudson; Cllr P Giesberg.

Subs: Cllr P Siggers; Cllr A Sandiford; Cllr D Macdonald; Cllr J Durman; Cllr D Chandran.

Property & Facilities Committee

It was proposed by Cllr D Macdonald and seconded by Cllr E Hards and RESOLVED TO RECOMMEND that the following Members sit on this Committee:

Cllr P Siggers (acting Chair); Cllr J Moody (acting Vice Chair); Cllr M Walsh; Cllr B Service; Cllr A Hudson; Cllr M Mallows; Cllr D Rouane.

Subs: Cllr A Macdonald; Cllr D Macdonald; Cllr C Wilson; Cllr A Dearlove; Cllr D Chandran; Cllr P Davies.

Planning & Development Committee

It was proposed by Cllr D Macdonald and seconded by Cllr E Hards and RESOLVED TO RECOMMEND that the following Members sit on this Committee:

Cllr A Dearlove (acting Chair); Cllr E Hards (acting Vice Chair); Cllr P Siggers; Cllr J Durman; Cllr M Mallows; Cllr D Chandran. This Committee will have six members until another member volunteers to fill the empty seat.

Subs: Cllr A Macdonald; Cllr J Moody; Cllr A Sandiford; Cllr B Service; Cllr A Thompson; Cllr P Giesberg.

14. To receive nominations and make appointments to working groups, external bodies and organisations

The Mayor proposed the following list of members to be appointed. This was seconded by Cllr D Macdonald.

Outside Body	DTC Representative
Allotment Liaison Representatives	
Broadway Allotments	Cllr P Siggers
Cockcroft Allotments	Cllr E Hards
Mereland Road Allotments	Cllr M Walsh
New Road Allotments	Cllr M McNeill
Wantage Road Allotments	Cllr A Dearlove
CCTV Management Group	Mayor or Leader and Town Clerk
Citizens Advice	Cllr M Walsh
Didcot Arts & Community Association	Cllr V Haval
Didcot Chamber of Commerce	Cllr A Macdonald
Didcot North East Stakeholder Group	Cllr E Hards and Cllr P Giesberg
Didcot Town Fayre	Cllrs M Khan; D Macdonald, A Macdonald; A Dearlove, P Siggers and D Chandran
Didcot Garden Town Advisory Board	Deferred until the June Full Council
Didcot Volunteer Centre	Deferred until the June Full Council
Earth Trust Local Stakeholder Group	Cllr A Sandiford
Fleet Meadow Community Trust	Cllr D Rouane
Hagbourne Charities to act as Trustees ideally for a 4 year term	Cllr A Thompson and Cllr M Mallows
King Alfred Drive Community Centre (KADCC)	Cllr C Wilson
Ladygrove Community Centre Management Committee	Cllr P Giesberg; Cllr P Davies and Cllr M Mallows

Ladygrove Fishing Association	Cllr A Thompson and Cllr M Walsh
Ladygrove Lakes Working Group	Cllr C Wilson, Cllr P Davies, Cllr D Rouane and Cllr M Mallows
Oxfordshire Association of Local Councils (OALC)	Cllrs E Hards and Cllr D Macdonald
Oxfordshire Larger Local Councils	Cllr D Macdonald and the Town Clerk
Parish Transport Representative	Cllr A Thompson
Power Station Liaison Committee	Cllr A Macdonald and Cllr V Haval
Public Art Working Group	Cllr E Hards; Cllr M Walsh; Cllr M Mallows; Cllr P Giesberg and Cllr A Dearlove.
Sutton Courtenay Local Liaison Committee	Cllr A Dearlove
Traffic Advisory Group (open to all)	Cllr C Wilson; Cllr A Sandiford; Cllr P Giesberg; Cllr P Siggers; Cllr P Davies
Twinning Association	Cllr M Khan
UKAEA Liaison Committee	Cllr P Siggers

It was AGREED to remove the Willowbrook Vacant space working party.

15. To receive any amendments to the Standing Orders and Financial Regulations as recommended under Standing Order 132

It was proposed by Cllr J Moody and seconded by Cllr E Hards and RESOLVED TO RECOMMEND that no amendments would be made to the current Standing Orders and Financial Regulations adopted at the June 2020 meeting of the full Council. These documents were adopted following a lengthy series of working group meetings and there may be changes following the UK's exit from Europe; potential adoption of a new Code of Conduct and the aftermath of the covid pandemic.

16. To approve the minutes of the Council meeting held on 1st March 2021 and to include questions on the minutes as to the progress of any item

It was AGREED to defer this item to the June full Council due to an incorrect set of minutes being circulated with the agenda.

17. To consider recommendations of Committees to Council in accordance with Standing Orders 95 – 112

a) Planning and Development Committee

It was proposed by Cllr A Dearlove and seconded by Cllr M Mallows and RESOLVED to receive the Minutes for the meeting held on **24th February 2021**.

It was proposed by Cllr A Dearlove and seconded by Cllr M Walsh and RESOLVED to receive the Minutes for the meeting held on **17th March 2021**.

It was proposed by Cllr A Dearlove and seconded by Cllr D Macdonald and RESOLVED to receive the Minutes for the meeting held on **7th April 2021**.

b) Finance and General Purposes Committee

It was proposed by Cllr J Moody and seconded by Cllr P Siggers and RESOLVED to receive the Minutes for the meeting held on **22nd February 2021**.

It was proposed by Cllr J Moody and seconded by Cllr P Siggers and RESOLVED to receive the Minutes for the meeting held on **29th March 2021**.

c) Environment & Climate Committee

It was proposed by Cllr D Macdonald and seconded by Cllr A Hudson and RESOLVED to receive the Minutes for the meeting held on **15th March 2021**.

d) Personnel and Administration Committee

It was proposed by Cllr A Macdonald and seconded by Cllr V Haval and RESOLVED to receive the minutes for the meeting held on **12th April 2021**.

(i) Recommendation – Minute 81 to set up a working group to focus on the Council’s objectives; set an action plan and targets for the next two to five years: It was proposed by Cllr A Macdonald and seconded by Cllr E Hards and RESOLVED TO RECOMMEND that a group should work to set out the objectives for the members and staff to work towards. There should be up to six members and it was agreed that members would contact the Town Clerk to put their names forward.

Cllr C Wilson suggested that Councillors with specific skills could be invited to join the group to tackle the wide range of topics. The group would be politically balanced. The timetable and terms of reference would be put in place at the first meeting.

e) Civic Hall Management Committee

It was proposed by Cllr P Siggers and seconded by Cllr J Moody and RESOLVED to receive the minutes of the meeting held on **24th March 2021**.

18. To receive the Mayor’s Report and the Deputy Mayor’s report

Both reports were noted by the Council.

19. To receive such communications as the Leader of the Council may wish to bring before Council and to consider the recommendation of the Leader on how such communications should be dealt with.

There were no communications for this meeting.

20. To consider motions in the order in which they have been notified:

There were no motions received.

21. Didcot Garden Town Project and the report of the Council's representative on the Didcot Garden Town Management Board

A report was circulated from the last meeting. There was a meeting in private session on 26th April due to purdah and the recording will be released. There was some information from the Local Cycling and Walking Infrastructure Plan (LCWIP) and regular up-dates have been requested. The next meeting of the management board will be on 26th July 2021.

The Town Clerk will circulate the management and advisory structure of the Didcot Garden Town to all Councillors.

22. Questions to the Leader concerning the business of the Council in accordance with Standing Order 58

It was agreed that the Mayor would send condolences on behalf of the Town Council to the family of Basil Pryor.

Q: "Can the Leader give an up-date as to who has given expressions of interest concerning Willowbrook building?" (Cllr V Haval)

A: The Leader clarified that there has been over sixteen expressions of interest. There is also a public consultation that will be launched around the time of the Annual Town Meeting.

Q: "Do we have any indication as to when we can let Willowbrook to non-gym activities?" (Cllr P Davies)

A: The Town Clerk responded to confirm that the building is in reasonable condition and it will be for a future Committee to advise in terms of procurement timetable.

Q: "Has the Leader had a response to the motion at the last full Council regarding the track and trace system being operated by the Government?" (Cllr M Walsh)

A: The Town Clerk responded that she had not had time to send the letters but would do so as a priority.

The meeting closed at 8.54pm.

Signed:

(Mayor)

Date: