

Notice of an Ordinary Meeting of

Didcot Town Council

1st March 2021 at 7.30pm

Online at zoom.us (or via your device app)



All Members of Didcot Town Council are summoned to attend the **Ordinary Meeting** of the Council on **Monday 1st March 2021 online at 7.30pm.**

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960. Admission to this meeting will be online (**The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.**)

Reports and minutes

We add reports and minutes to our website.

Recording, photographs and filming

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting.

We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

Public participation – via zoom.us (or via your device app)

The Council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 30 - 32 on a matter before the Council).

At the relevant time during the meeting, the Mayor will invite members of the public to present their questions, statements or petitions. To find out about participation – or

to view without speaking – please email the Town Clerk to request an invitation and the meeting ID at jwheeler@didcot.gov.uk .

How to join the meeting using zoom.us

Should any member of the public wish to join the electronic meeting, please contact the Town Clerk by email – jwheeler@didcot.gov.uk to request an invitation. You will be provided with instructions on how to join the meeting. You will need to sign up to a Zoom account, which is free. You should use your browser to find zoom.us, then simply follow the instructions to sign up. Should you wish to comment rather than attend, please email the Town Clerk or the Mayor prior to the meeting.



The business to be transacted at the meeting will be:

1. Apologies

2. Declarations of interest

Members are reminded to declare any interests on any item on this agenda in accordance with Didcot Town Council's Code of Conduct.

- 3. To receive petitions – Bike park –** *“We the undersigned wish to propose that the Town Council approve, fund and build a mountain bike park, for all ages and abilities, to serve as a safe training space allowing riders to develop their bike skills and to encourage physical activity and time outdoors for the wider community. The electronic petition has raised over 700 signatures so far.* - Mr Dan Andrew – Didcot resident.

- 4. To approve and adopt the minutes of the Council meeting held on 11th January 2021** and to include questions on the minutes as to the progress of any item. All minutes are attached.

5. To consider recommendations of Committees to Council in accordance with Standing Orders 95 - 112

(a) Planning and Development Committee

- (i) To receive the minutes:

13th January 2021

3rd February 2021 (to be approved by Committee)

(b) Finance and General Purposes Committee

- (i) To receive the minutes:

25th January 2021

(c) Personnel and Administration Committee

- (i) To receive the minutes:

1st February 2021 (to be approved by Committee)

- (ii) **Recommendation** – Minute 70 – Data Retention policy
(iii) **Recommendation** – Minute 71 – Meeting dates 2021 – 2022
(iv) **Recommendation** – Minute 72 – Terms of Reference for the Property and Facilities Committee.

(d) Environment and Climate Committee

(i) To receive the minutes:

18th January 2021 (to be approved by Committee)

(ii) **Recommendation** – Minute 83 – To adopt the Green Strategy paper.

(iii) **Recommendation** – Minute 89 – Commitment to purchase at least one electrical tool subject to satisfactory demonstration.

(e) Civic Hall Management Committee

(i) To receive the minutes:

27th January 2021 (to be approved by Committee)

(i) **Recommendation** – Minute 63 – To approve the write offs for the aged debtors to the Civic Hall (to be discussed at F&GP 22nd Feb 2020)

6. To receive the Mayor's Report

Date	Day	Event
28 th Feb 2021	Sunday	Lord Mayor of Oxford and Oxford European Association – virtual reception

7. To approve the election of the Mayor-designate and the Deputy Mayor – designate for the 2021 – 2022 civic year.

8. To consider delegating potential membership of the Oxford Green Tech organisation to the Finance and General Purposes Committee.

9. To receive such communications as the Leader of the Council may wish to bring before Council and to consider the recommendation of the Leader on how such communications should be dealt with.

10. To consider motions in the order in which they have been notified –

Motion One: Coronavirus Test, Trace, Isolate and Support – Cllr M Walsh

Motion Two: Supporting Solar Streets – Cllr Celia Wilson and Cllr A

Macdonald – *see the full motions attached.*

11. **Didcot Garden Town Project and the report of the Council's Representative on the Didcot Garden Town Management Board – verbal up-date from the Leader.**
12. **Questions to the Leader concerning the business of the Council in accordance with Standing Order 58.**

EXCLUSION OF THE PRESS AND PUBLIC

Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the committee will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

13. **To note the revised procedures to facilitate Operation London Bridge during the pandemic – see attached confidential papers.**



Janet Wheeler

Mrs Janet Wheeler
Town Clerk and Responsible Finance Officer
23rd February 2021

