

Notice of an Extra-Ordinary Meeting of Didcot Town Council

24th August 2020 at 8.00pm approx

Online at zoom.us (or via your device app)



All Members of Didcot Town Council are summoned to attend the **Extra - Ordinary Meeting** of the Council on **Monday 24th August 2020 online at 8.00pm approx.**

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960. Admission to this meeting will be online (**The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.**)

Reports and minutes

We add reports and minutes to our website.

Recording, photographs and filming

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting.

We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

Public participation – via zoom.us (or via your device app)

The Council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 30 - 32 on a matter before the Council).

At the relevant time during the meeting, the Mayor will invite members of the public to present their questions, statements or petitions. To find out about participation – or

to view without speaking – please email the Town Clerk to request an invitation and the meeting ID at jwheeler@didcot.gov.uk .

How to join the meeting using zoom.us

Should any member of the public wish to join the electronic meeting, please contact the Town Clerk by email – jwheeler@didcot.gov.uk to request an invitation. You will be provided with instructions on how to join the meeting. You will need to sign up to a Zoom account, which is free. You should use your browser to find zoom.us, then simply follow the instructions to sign up. Should you wish to comment rather than attend, please email the Town Clerk or the Mayor prior to the meeting.



The business to be transacted at the meeting will be:

1. Apologies

2. Declarations of interest

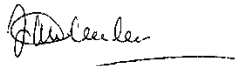
Members are reminded to declare any interests on any item on this agenda in accordance with Didcot Town Council's Code of Conduct.

3. To receive a report on the end of year accounts from the second internal audit including an action to resolve the aged debtors and creditors – report to follow.

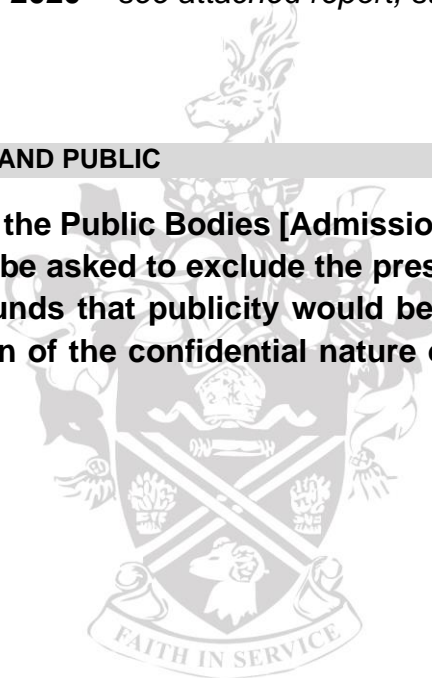
4. To review and sign the Annual Governance and Accountability Return (AGAR) for 2019 – 2020 – see attached report, supporting paperwork and the AGAR form.

EXCLUSION OF THE PRESS AND PUBLIC

Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the committee will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted



Janet Wheeler



Mrs Janet Wheeler
Town Clerk and Responsible Finance Officer
18th August 2020