

Notice of an Ordinary Meeting of

Didcot Town Council

2nd November 2020 at 7.30pm

Online at zoom.us (or via your device app)



All Members of Didcot Town Council are summoned to attend the **Ordinary Meeting** of the Council on **Monday 2nd November 2020 online at 7.30pm.**

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960. Admission to this meeting will be online (**The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.**)

Reports and minutes

We add reports and minutes to our website.

Recording, photographs and filming

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting.

We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

Public participation – via zoom.us (or via your device app)

The Council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 30 - 32 on a matter before the Council).

At the relevant time during the meeting, the Mayor will invite members of the public to present their questions, statements or petitions. To find out about participation – or

to view without speaking – please email the Town Clerk to request an invitation and the meeting ID at jwheeler@didcot.gov.uk .

How to join the meeting using zoom.us

Should any member of the public wish to join the electronic meeting, please contact the Town Clerk by email – jwheeler@didcot.gov.uk to request an invitation. You will be provided with instructions on how to join the meeting. You will need to sign up to a Zoom account, which is free. You should use your browser to find zoom.us, then simply follow the instructions to sign up. Should you wish to comment rather than attend, please email the Town Clerk or the Mayor prior to the meeting.



The business to be transacted at the meeting will be:

1. Apologies

2. Declarations of interest

Members are reminded to declare any interests on any item on this agenda in accordance with Didcot Town Council's Code of Conduct.

3. To receive petitions – none received.

4. To approve and adopt the minutes of the Council meeting held on 7th September 2020, and to include questions on the minutes as to the progress of any item. All minutes are attached.

5. To consider recommendations of Committees to Council in accordance with Standing Orders 95 - 112

(a) Planning and Development Committee

(i) To receive the minutes:

16th September 2020

7th October 2020

(b) Finance and General Purposes Committee

(i) To receive the minutes:

28th September 2020

26th October 2020 (to be approved by Committee)

(ii) **Recommendation** – Minute 96: to approve the virement of £20,000 from cost centre 1268 (Elections) to cost centre 3154 (Other Parks and Recreational areas- Maintenance) to allow the works on the new path at Stubbings Land to go ahead.

(c) Personnel and Administration Committee

(i) To receive the minutes:

5th October 2020

21st October – extra meeting (to be approved by Committee)

(ii) **Recommendation** – Minute 42: To adopt the employee Code of Conduct – *see attached policy.*

- (iii) **Recommendation** – Minute 46: To consider the Objectives of Didcot Town Council document – *see papers attached.*

(d) Environment and Climate Committee

- (i) To receive the minutes:

21st September 2020 (to be approved by Committee)

(e) Civic Hall Management Committee

- (i) To receive the minutes:

23rd September 2020 (to be approved by Committee)

6. To receive the Mayor's Report

Date	Day	Event
24/9/20	Thursday	Virtual AGM of Thames Ridge Scouts

7. **To review the quotes to renew the Town Council insurance** – *quotes to follow this agenda.*
8. **To note the response to the Ministry of Communities, Housing and Local Government Consultation White Paper: Planning for the Future.** The full response will be sent to Councillors once approved. A web page has also been developed to show the residents the response from the Town Council. <https://www.didcot.gov.uk/mhclg-planning-for-the-future-wh.htm>
9. **To note the minutes and notes circulated to all Councillors regarding the emergency meetings of the Pandemic Crisis Working Group from the middle of March to the beginning of May 2020.** The notes are also available on the DTC website.
10. **To receive such communications as the Leader of the Council may wish to bring before Council and to consider the recommendation of the Leader on how such communications should be dealt with.**
11. **To consider motions in the order in which they have been notified** – *see attached motion proposed by Cllr Phil Davies re: declaring the Didcot Town FC building as an Asset of Community value.*

12. **Didcot Garden Town Project and the report of the Council's Representative on the Didcot Garden Town Management Board – see attached papers**
13. **Questions to the Leader concerning the business of the Council in accordance with Standing Order 58.**

EXCLUSION OF THE PRESS AND PUBLIC

Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the committee will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

14. **To consider the re-structure of the Didcot Town Council staffing arrangements and a potential new position – see attached documents.**



Janet Wheeler

Mrs Janet Wheeler
Town Clerk and Responsible Finance Officer
27th October 2020

