

Notice of a meeting of the

Civic Hall Management Committee

27th January 2021 at 7:30 pm

Online at zoom.us (or via your device app)



All members of the Civic Hall Management Committee are summoned to attend this meeting for the transaction of the business on the agenda.

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960. **Admission to this meeting will be online** (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales))

Reports and minutes

We add reports and minutes to our website.

Recording, photographs and filming

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting. We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

Public participation

The Council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 30-32 on a matter before the Committee). Please see page 3 of the agenda for joining instructions.

At the relevant time during the meeting, the Chair will invite members of the public to present their questions and statements. To contact the Town Clerk, please email – jwheeler@didcot.gov.uk

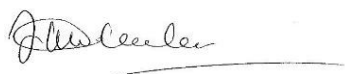
Agenda

1. To receive apologies.
2. To receive declarations of interests. Members are reminded to declare any interests they may have on any item on this agenda in accordance with Didcot Town Council's code of conduct.
3. To agree the Minutes of the meeting held on 25th November 2021 as a true record – (*see attached minutes*).
4. To note the Civic Hall accounts for September, October and November 2020 – (*see attached papers*.)
5. To review the aged debtors sheets and to agree credit notes and write offs to recommend to F&GP Committee – *see attached reports*.
6. Questions on the minutes or the accounts.
7. To review the terms of reference for the new Property and Facilities Committee – *see attached report*.
8. To discuss a policy for charging for storage – *see attached report*.
9. To note the report and progress on the Civic Hall heating – *see attached report*.
10. To up-date the Committee on the solar roofing quotes – *see attached report*.
11. To up-date the Committee on potential for electric chargers at the Civic Hall – *see attached report*.
12. To note the progress report on items not on this agenda – *see attached*.

EXCLUSION OF THE PRESS AND PUBLIC

Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the committee will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

13. To note the agreement with the NHS for the covid vaccination programme – *see attached confidential papers*.



Janet Wheeler
Town Clerk
21st January 2021

Voting committee members:

Cllr J Durman

Cllr P Giesberg
Cllr M Mallows

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E-mail: council@didcot.gov.uk
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Cllr M McNeill
Cllr J Moody (Deputy Chair)
Cllr P Siggers (Chair)
Cllr M Walsh

Nominated Substitute Members

Cllr V Haval
Cllr A Macdonald
Cllr D Macdonald
Cllr A Thompson
Cllr C Wilson

How to join the meeting using zoom.us

Should any member of the public wish to join the electronic meeting, please contact the Town Clerk by email – jwheeler@didcot.gov.uk to request an invitation. You will be provided with instructions on how to join the meeting. You will need to sign up to a Zoom account, which is free. You should use your browser to find zoom.us, then simply follow the instructions to sign up. Should you wish to comment rather than attend, please email the Town Clerk prior to the meeting.