

Notice of a meeting of the

Finance & General Purposes Committee

23rd August 2021 at 7.30pm

Online at zoom.us (or via your device app)
(meeting as a temporary working group)



All members of the Finance and General Purposes Committee are summoned to attend this meeting for the transaction of the business on the agenda.

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960. **Admission to this meeting will be online at Zoom.us.**

Reports and minutes

We add reports and minutes to our website.

Recording, photographs and filming

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting. We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

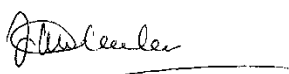
Public participation – via zoom.us (or via your device app)

The Council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 30-32 on a matter before the Committee). Please see page three of the agenda for joining instructions.

At the relevant time during the meeting, the Chair will invite members of the public to present their questions and statements. Please contact the Town Clerk to participate on email – jwheeler@didcot.gov.uk

Agenda

1. To receive apologies.
2. To receive declarations of interests. Members are reminded to declare any interests they may have on any item on this agenda in accordance with Didcot Town Council's code of conduct.
3. To agree the Minutes of the meeting held on 26th July 2021 – *see attached*.
4. Questions on the Minutes as to the progress of any item.
5. To note two grant reports – *see attached reports from Didcot Library and Oxfordshire Play Association*
6. To review the financial reports for July 2021 – *see attached reports*
7. To consider the offer from DCK to assist with 2022-2023 budget setting – *see attached letter*
8. To note the partial exemption calculations for 2020-2021 – *to follow*.
9. To receive an up-date on the S106 and CIL availability – *see attached spread sheet and report*.
10. To approve the S106 contribution to the path at Stubbings Land project – *see attached paperwork*
11. To note the up-date on the financial controls and procedures – *see attached report*.
12. To note the action plan from the internal audit report – *see attached report*
13. To approve the letter of engagement for the internal auditor for 2021-2022 – *see attached letter*.
14. To consider the recommendations from the Environment & Climate Committee and the Personnel & Administration Committee regarding training needs and the budget – *see attached report and minutes*.
15. To consider the purchase of a new seal and press – *see attached report*.
16. To note the progress report on items not on this agenda.



Janet Wheeler
Town Clerk
17th August 2021

Voting Committee members:

Councillors

J Moody (Chair)

P. Siggers (Vice Chair)

A Dearlove

V Haval

A Sandiford

A Thompson

D Chandran

Nominated substitute Committee members:

Councillors

J Durman

E Hards

A Macdonald

D Rouane

B Service

P Giesberg

How to join the meeting using zoom.us

Should any member of the public wish to join the electronic meeting, please contact the Town Clerk by email – jwheeler@didcot.gov.uk to request an invitation. You will be provided with instructions on how to join the meeting electronically. You will also need to sign up to a Zoom account, which is free. You should use your browser to find zoom.us, then simply follow the instructions to sign up. Should you wish to make a comment rather than attend, please email the Town Clerk or any Town Councillor prior to the meeting.