

## Notice of the Mayor-Making meeting

**Didcot Town Council**  
3<sup>rd</sup> May 2022 at 7.30pm

**Main Hall, Didcot Civic Hall, Didcot**



All Members of Didcot Town Council are summoned to attend the **Mayor-Making Meeting** of the Council on **Monday 3<sup>rd</sup> May 2022 at 7.30pm.**

### **Admission of the public and media**

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960.

### **Reports and minutes**

We add reports and minutes to our website.

### **Recording, photographs and filming**

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting.

We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

### **Public participation**

The Council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 30 – 32) on a matter before the Council).

At the relevant time during the meeting, the Mayor will invite members of the public to present their questions, statements or petitions. To find out about participation – or to view without speaking – please email the Town Clerk at [jwheeler@didcot.gov.uk](mailto:jwheeler@didcot.gov.uk) .

The business to be transacted at the meeting will be:

1. **Election of the Town Mayor for 2022/2023 and signing of Declaration of Acceptance of Office**
2. **Election of the Deputy Town Mayor for 2022/2023 and signing of Declaration of Acceptance of Office**
3. **Election of the Leader of the Council for 2022/2023**
4. **Election of the Deputy Leader of the Council for 2022/2023**
5. **To receive apologies**
6. **To receive declarations of interests**

Members are reminded to declare any interests on any item on this agenda in accordance with Didcot Town Council's Code of Conduct.

Suspend Standing Orders to allow for:

- Speech from the incoming Mayor and confirmation of charities
- Review of the 2021-2022 year from Cllr M Khan - outgoing Mayor

7. **To review the Scheme of delegation to Committees under Standing Orders 100 - 112 and to employees under Standing Orders Section 4 and 5 – see attached report and schedule for each Committee**
8. **To confirm the meeting dates for the Council and Committee meetings for 2022-2023 civic year (and amended dates for the Planning and Development Committee) – see attached papers**
9. **To defer nominations to existing Committees to the Annual Meeting on 9<sup>th</sup> May 2022 but (in accordance with Standing Order 105) to receive nominations of Chair and Vice-Chair subject to their election at the first meeting of the Committee – see attached report**

Mrs Janet Wheeler  
Town Clerk and Responsible Finance Officer  
26<sup>th</sup> April 2022