

Emergency Pandemic Committee 4th November 2020

Report author: Janet Wheeler



Notes from the meeting following the second national lockdown due to the covid pandemic

Present:

Cllr M Khan (Leader of Didcot Town Council)
Cllr D Macdonald (Chair of the Environment and Climate Committee)
Cllr J Moody (Chair of the Finance Committee)
Cllr P Siggers (Chair of the Civic Hall Management Committee)
Cllr P Giesberg
Cllr P Davies
Cllr A Hudson

Officers:

Tony Rudge (Outside Services Manager)
Janet Wheeler (Town Clerk)

The Government guidance was distributed to all members for consideration. The situation is changing all the time and this lock down is for a four week period but may be extended.

The following actions were agreed:

- The Civic Hall will close for the four week lockdown from 5th November until the 2nd December 2020 (subject to further extensions).
- The Council Offices will be manned on a restricted basis for those that need access to paperwork and to process essential services such as the burials. Other staff will work from home wherever possible and where they can do their work remotely.
- The Outside Services team will work as usual with the social distancing that has been in place throughout the pandemic.
- The NHS Blood donors will be allowed to keep their booking as an essential service.

- The Lone Worker Policy will be reviewed in case there are office staff working alone in the DTC Offices.
- A DTC “What’s App” Group will be set up to allow staff and Councillors on the Committee to communicate.
- The emergency numbers for contacting the Civic Hall and Didcot Town Council will be put on the website in case the offices are unattended.
- The tennis courts will be closed but playgrounds will remain open along with skate parks and outdoor gyms.
- Notices will be reviewed as reminders for social distancing and cleaning any outdoor equipment.
- The barrier on the gates to Edmonds Park is due to be installed
- Planning and Committee meetings will continue on zoom as before
- Ladygrove Lakes will be open for members of the Fishing Club only

A further meeting of the Emergency Pandemic Committee will be held in two weeks time to review possible re-opening of the town’s facilities.

Janet Wheeler
Town Clerk